



STUDENT INBOUND APPLICATION FORM

(To be filled by student)

Note: Fill all fields correctly.

1. PERSONAL INFORMATION

| | | | | |
|--|-----------------|--|---------|-----------------------|
| Title: | Mr./Mrs./Ms. | | | Affix your photo here |
| Full Name: | | | | |
| Date of Birth: | Date/month/year | | | |
| Country of Birth: | | | | |
| Nationality: | | | | |
| Permanent Address: | | | | |
| Address for correspondence (if different): | | | | |
| Telephone No: | + | | Fax No: | + |
| Valid Email Address: | | | | |

PASSPORT / NATIONAL IDENTITY INFORMATION

| | | | |
|-----------------------|--|--------------|--|
| Number: | | On (Date): | |
| Issue at: | | Valid until: | |
| Country of Residence: | | | |

EMERGENCY CONTACT PERSON

| | |
|----------|--------------|
| Name: | Mr./Mrs./Ms. |
| Address: | |

| | | | |
|----------------------|--|---------|--|
| Telephone No: | | Fax No: | |
| Valid Email Address: | | | |
| Relationship: | | | |

2. ACADEMIC BACKGROUND

| | | | | | | | | | | |
|---|---------|----------|--------|-----|---------------|---|---|---|---|----|
| Home Institution: | | | | | | | | | | |
| Student ID No: | | | | | | | | | | |
| Level of Study (tick or cross the box below the number): | Diploma | Bachelor | Master | PhD | Post-Doctoral | | | | | |
| | | | | | | | | | | |
| Name of Programme: | | | | | | | | | | |
| Current semester (tick or cross the box below the number): | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | | | | | | | | | | |
| Year (tick or cross the box below the number): | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | | | | | | | | | | |
| Area of Specialization: (Applicable for research application only) | | | | | | | | | | |

PROFICIENCY IN ENGLISH LANGUAGE (not applicable for Summer or CSR programme)

| | | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|--|
| Evidence of language proficiency (not applicable for native English speakers) or for Summer Programme | <input type="checkbox"/> TOEFL score: <input type="checkbox"/> IELTS score: <input type="checkbox"/> Another equivalent English test: | | | | | | | | | |
| | *Please attach a letter from home institution indicating good English proficiency, if none of the above applies. | | | | | | | | | |

3. PROPOSED STAY PERIOD AT UNIVERSITI TEKNOLOGI MARA, MALAYSIA

| | | | | |
|-----------|------------|-----|-------|------|
| Duration: | | Day | Month | Year |
| | Start date | | | |
| | End date | | | |

4. TYPES OF PROGRAMME APPLIED

| | | | |
|-----------------------------------|--|---|---|
| <input type="checkbox"/> Exchange | <input type="checkbox"/> Internship (training/work experience) | <input type="checkbox"/> Research (Internship/attachment) | <input type="checkbox"/> Other: (e.g. summer program/competition) |
|-----------------------------------|--|---|---|

| 5. PROPOSED COURSES OF STUDY AT UNIVERSITI TEKNOLOGI MARA, MALAYSIA (if applicable) | |
|--|--|
| Please consult your International Office for the list of courses/subjects offered by UiTM or visit our website https://aims.uitm.edu.my/ | |
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |
| 8. | |
| 9. | |
| 10. | |

| 6. STUDENT DECLARATION | |
|---|-------|
| I declare that all the information provided by me in this application form is true and attached herewith are the documents required in support of the information provided. I acknowledge that Universiti Teknologi MARA reserves the right to vary or reverse any decision regarding admission or enrolment made based on incorrect information. | |
| Signature: | Date: |
| Name in Full: | |

| 7. VALIDATION BY THE INTERNATIONAL OFFICE (HOME INSTITUTION) | |
|--|-------|
| I confirm that this student has gone through the appropriate institutional selection procedures and recommended for Study Abroad Programme in Universiti Teknologi MARA. I believe the student's academic ability and competence in English Language will enable him/her to study successfully in Universiti Teknologi MARA. | |
| Signature: | Date: |
| Name in full: | |
| Position: | |

| | | | |
|----------------|--|---------|--|
| Telephone No: | | Fax No: | |
| Email Address: | | | |
| | | | |

8. APPLICATION CHECKLIST

Please ensure that you have the following documents:

- Student Exchange Inbound Application Form
- Scanned all pages of passport including the empty pages; front to back (if applicable)
- Scanned Certified True Academic Certificates / Transcript (if applicable)
- Reference Letter issued by Home University
- Letter of Acceptance (complete with home university's letterhead)
- Letter of Student Confirmation Status (complete with home university's letterhead)

Please return all the required documents by email to:

International Student Development Department (ISD)

Telephone: (+603) 5544 2055

Fax: (+603) 5544 2042

Email : isd.oia@uitm.edu.my

or by post to:

DEPARTMENT OF INTERNATIONAL AFFAIRS (DIA)

UiTM GLOBAL

Kompleks Antarabangsa

Universiti Teknologi MARA (UiTM)

Jalan Graduan 1/23B,

40450 Shah Alam, Selangor, MALAYSIA

NOTE: *Incomplete application form will not be processed*

FOR OFFICE USE ONLY

FACULTY

| | | |
|--|---|---------|
| FOR OFFICE USE ONLY | | |
| FACULTY | | |
| Name of Faculty: | | |
| Application accepted : | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Duration : | | |
| Programme : | | |
| Type of Programme: | <input type="checkbox"/> Class and exam <input type="checkbox"/> Internship <input type="checkbox"/> Research attachment <input type="checkbox"/> Teaching assistant <input type="checkbox"/> Summer Programme : <input type="checkbox"/> Other: | |
| Approval: (Signature is of the Dean or Deputy Dean of Academic) | Signature: Date: | Stamp: |
| INTERNATIONAL STUDENT AND DEVELOPMENT UNIT (ISD), DEPARTMENT OF INTERNATIONAL AFFAIRS (DIA) | | |
| Date sent to Faculty: | Mode of sending: <input type="checkbox"/> email <input type="checkbox"/> Post <input type="checkbox"/> WhatsApp <input type="checkbox"/> Other: | Remark: |

| | | |
|-----------------------------|---------------------------------------|---------|
| Date received from Faculty: | Signature: Date: Stamp: | Remark: |
|-----------------------------|---------------------------------------|---------|