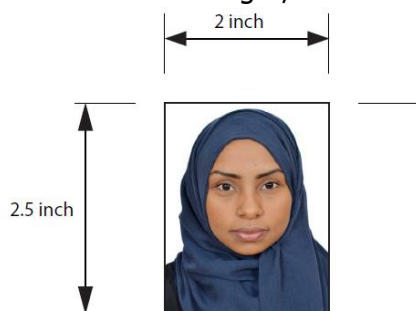


## Guidelines for a Student Visa Application

### New eVAL Application – for new admission

You will need to submit the softcopy of the following documents to apply Visa Approval Letter (VAL):

1. Invitation Letter
2. Full Copy of Passport
  - 2 pages per scan
3. Photo – white background (Picture Resolution: 400pixel x 500pixel: 200 dpi)  
-Photo MUST be bright, clear & sharp.



4. Official Academic Transcript
5. Official Academic Certificate
6. Verification of Student Status Letter or Completion Letter or Release Letter
  - A clearance/release letter from the previous Educational Institution will be required. A letter of completion issued by the previous Educational Institution will also be accepted.
7. The English Language Tests Certificate
  - When you apply for a Visa Approval Letter (VAL) you must demonstrate that you have an acceptable level of English language proficiency and upload the certificate as part of your application. **This means that proficiency in English is a prerequisite for admission.** The English Language tests which are accepted for Student Pass Application are:
    - PTE - Academic (Pearson Test of English),
    - IELTS (International English Language Testing System),
    - TOEFL (Test of English as a Foreign Language),
    - CAE (Cambridge English: Advance),
    - CPE (Cambridge English: Proficiency), or
    - MUET (Malaysian University English Test)

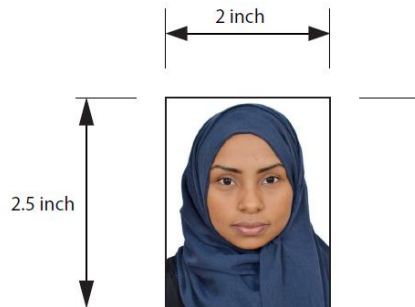
**IMPORTANT!** If you **do not attach your English language certificate** when creating your VAL application, your **application processing may be delayed**. In addition, you will also **not be eligible to receive a student pass for the full duration of your course**.

8. Health Declaration Form
9. Accommodation Address in Malaysia

## Guidelines for Visa Renewal Application – for existing student in Malaysia only

You will need to submit the softcopy of the following documents for visa renewal:

1. Offer Letter
2. Full Copy of Passport
  - 2 pages per scan
3. Photo – white background (Picture Resolution: 400pixel x 500pixel: 200 dpi)  
Photo MUST be bright, clear & sharp.



4. Academic Result (for Coursework student) / Progress Report (for Research student)
5. Proof of Payment; Paid to the EMGS at  
**Payable to:** EMGS Escrow Account 1  
**Account Number:** 514057662341  
**Swift Code:** MBBEMYKLXXX  
**Bank:** MALAYAN BANKING BERHAD (MAYBANK)  
**Bank Address:** Ground & Mezzanine Floor, Bangunan UTMSPACE,  
195A, Jalan Tun Razak, 50450 Kuala Lumpur

The **APPROVAL of renewal** is subject to:

- All required **fees** (tuition fee/residential college fee) are paid within the stipulated time according to Academic Calendar and/or residential agreement date.
- **Passport** – student passport should have at least 18 months (1 ½ years) validity.
- **Attendance** – student must have an attendance of equal or more than 80%.
- **Academic results** – the student's status must be **SM (in progress)** if you are a research student or/and achieving a minimum CGPA of 3.00.